

MINUTES OF A REGULAR MEETING  
OF THE LAKE FOREST CITY COUNCIL

The regular meeting of the Lake Forest City Council held September 17, 2013, at the Lake Forest Council Chamber, 25550 Commercentre Drive, Lake Forest, California 92630 was called to order at 7:00 p.m.

ROLL CALL:

Council Members:	Peter Herzog Adam Nick Dwight Robinson
Mayor Pro Tem: Mayor	Kathryn McCullough Scott Voigts
City Manager:	Robert C. Dunek
City Attorney:	Scott C. Smith
City Clerk:	Stephanie D. Smith

PUBLIC SESSION

INVOCATION: The Invocation was led by Council Member Nick.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance to the Flag of our Country was led by Lt. Colonel Jan Durham, United States Marine Corps.

PRESENTATIONS:

1. PROCLAMATION DECLARING OCTOBER 6-12, 2013 "FIRE PREVENTION WEEK" submitted by City Clerk.

MOTION: On motion by Council Member Herzog and second by Council Member Robinson, the City Council approved the proclamation declaring October 6-12, 2013 as Fire Prevention Week. MOTION UNANIMOUSLY CARRIED. Mayor Voigts presented the Proclamation to Battalion Chief George Casario.

2. PROCLAMATION DECLARING THE WEEK OF SEPTEMBER 17-23, 2013 AS "CONSTITUTION WEEK" submitted by City Clerk.

MOTION: On motion by Council Member Herzog and second by Council Member Robinson, the City Council approved the proclamation declaring the week of September 17-23, 2013 as Constitution Week. MOTION UNANIMOUSLY CARRIED.

REPORT FROM STUDENT LIAISON:

Jeff Domenech, Student Liaison from El Toro High School, presented his report.

**PUBLIC COMMENTS:**

The following members of the public offered comment:

Jane Hartley, Lake Forest resident, requested an ordinance prohibiting the feeding of ducks at Village Pond Park.

Carol Matheis, Lake Forest resident, spoke in opposition to the auto center residential development projects.

Paul Matheis, Lake Forest resident, spoke regarding the August 20, 2013 City Council meeting and in opposition of the approval of the Brookfield development.

Jim Rosenberg, Lake Forest resident and Lake Forest Park and Recreation Commissioner, spoke regarding Village Pond Park.

David Herzberg, Lake Forest resident, stated his opposition to the recent Planning Commissioner selection.

Bob Holtzclaw, Lake Forest resident, requested an ordinance prohibiting the feeding of ducks at Village Pond Park.

**CONSENT CALENDAR - WARRANT REGISTER: (Item No. 3)**

3. CERTIFICATION OF WARRANT REGISTER submitted by Director of Finance/City Treasurer.

**MOTION:** On motion by Council Member Robinson and second by Mayor Pro Tem McCullough, the City Council approved the warrant register in the amount of \$600,108.16 as submitted. **MOTION UNANIMOUSLY CARRIED.**

**CONSENT CALENDAR - MISCELLANEOUS: (Item Nos. 4 - 11)**

**MOTION:** On motion by Mayor Voigts and second by Council Member Robinson, the City Council approved Consent Calendar Item Nos. \*4-6 and \*8-11. **MOTION UNANIMOUSLY CARRIED.**

- \*4. WAIVE READING OF ORDINANCES AND RESOLUTIONS submitted by City Clerk.

**ACTION:** The City Council approved the reading, by title only, of all Ordinances and Resolutions. Said Ordinances and Resolutions which appear on the public agenda shall be determined to have been read by title and further reading waived.

- \*5. FISCAL YEAR 2012-2013 FOURTH QUARTER TRAVEL AND MEETING EXPENSES - APRIL 1, 2013 - JUNE 30, 2013 submitted by City Clerk.

ACTION: The City Council received and filed the report as submitted.

- \*6. MONTHLY TREASURER'S REPORT - AUGUST submitted by Director of Finance/City Treasurer.

ACTION: The City Council received and filed the report as submitted.

- \*8. FISCAL YEAR 2012/2013 COMMUNITY DEVELOPMENT BLOCK GRANT CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT submitted by Assistant City Manager.

MOTION: The City Council adopted Resolution No. 2013-36 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, APPROVING THE FISCAL YEAR 2012/2013 CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT FOR THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

- \*9. SECOND CONTRACT AMENDMENT FOR ON-CALL FACILITY REPAIR SERVICES submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved the second contract amendment with Jamey Clark, Inc., to provide on-call facility repair services. 2. Authorized the Mayor to sign, and City Clerk attest, the second amendment substantially in the form attached.

- \*10. CONTRACT AWARD FOR TRAFFIC SIGNAL MAINTENANCE SERVICES submitted by Director of Public Works/City Engineer.

ACTION: The City Council: 1. Approved an agreement, with Computer Service Company of Baldwin Park, California, for traffic signal maintenance services. 2. Authorized the Mayor to execute, and the City Clerk to attest, an agreement with Computer Service Company, substantially in the form attached.

- \*11. AMENDMENT OF PERSONNEL RULES AND REGULATIONS submitted by Deputy City Manager/Director of Management Services.

ACTION: The City Council adopted Resolution No. 2013-37 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, APPROVING THE AMENDMENT OF THE PERSONNEL RULES AND REGULATIONS.

**PULLED CONSENT CALENDAR ITEMS:**

- 7. AWARD OF CONTRACT FOR SEASONAL LIGHTING DISPLAY submitted by Director of Community Services.

Council Member Herzog pulled this item for separate consideration. He stated he was not in support of year-round lighting.

MOTION: On motion by Council Member Robinson and second by Mayor Pro Tem McCullough, the City Council: 1. Approved the selection of Dekra-Lite, Inc. to provide Seasonal and Year-round lighting displays. 2. Authorized the Mayor to sign, and the City Clerk attest, the agreement with Dekra-Lite, Inc. MOTION CARRIED with Council Member Herzog opposed.

#### DISCUSSION/ACTION ITEMS:

#### 12. ADOPTION OF THE 1ST LAW ENFORCEMENT BATTALION, UNITED STATES MARINE CORPS, CAMP PENDLETON

City Manager Dunek introduced the staff report dated September 17, 2013.

Mayor Voigts stated with the City's history with the Marine Corps Air Station, El Toro, it would be appropriate to support the adoption of the Battalion.

The following members of the public offered comments:

Lt. Col Jan Durham, USMC, spoke in favor of the adoption of the Battalion. He expressed gratitude for its consideration. He thanked residents Kevin Donohoe and Rocky Hewitt for their assistance in bringing this item to the forefront.

Mayor Voigts asked about the make-up of the Battalion.

Lt. Col Durham stated it is a Battalion of 650 Marines, both male and female who are very active in support of the nation's defense.

Mayor Voigts presented Lt. Durham with a plaque. In return, Lt. Col. Durham presented the City with the Unit Seal.

MOTION: On motion by Mayor Voigts and second by Council Member Nick, the City Council adopted Resolution No. 2013-38 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE FOREST, CALIFORNIA, ADOPTING THE 1ST LAW ENFORCEMENT BATTALION, UNITED STATES MARINE CORPS, CAMP PENDLETON. MOTION UNANIMOUSLY CARRIED.

#### 13. LEGISLATIVE AND REGULATORY MATTERS submitted by City Manager.

City Manager Dunek presented the staff report dated September 17, 2013.

ACTION: The City Council received and filed the report as submitted.

14. REQUEST FOR APPOINTMENT - LEAGUE OF CALIFORNIA CITIES ASSOCIATION OF CALIFORNIA CITIES, ORANGE COUNTY AND/OR THE ORANGE COUNTY CITY SELECTION COMMITTEE submitted by City Clerk.

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT:

City Manager Dunek presented no comments.

CITY COUNCIL COMMENTS:

Council Member Herzog addressed various Council actions taken over the course of the year.

Council Member Nick addressed his reasons for selecting the Planning Commissioner and his own qualifications to serve the city.

Council Member Robinson offered no comments.

Mayor Pro Tem McCullough in compliance with AB 1234, reported attending the Association of California Cities meeting, the City of Lake Forest Shop & Dine week, the Southern California Association of Governments meeting, and the Mental Health Services Act Steering Committee meeting. She left the dais at 7:47 p.m. to attend the League of California Cities Conference in Sacramento.

Mayor Voigts left the dais at 7:50 p.m.


Mayor Voigts returned to the dais at 7:53 p.m.

Mayor Voigts reported attending the Association of California Cities meeting. He thanked the Lake Forest Chamber of Commerce and staff for their participation in the Shop & Dine Lake Forest event. He congratulated Peppinos Restaurant for winning the "Best Restaurant" title. He announced the operating budget was released; revenue was at \$35,882,000 and expenditures were at \$35,000,000 showing a net surplus of \$882,000.


ADJOURNMENT:

The meeting of the City Council of the City of Lake Forest adjourned at 8:03 p.m.

Respectfully submitted:

  
STEPHANIE D. SMITH, CMC  
CITY CLERK

APPROVED:

  
SCOTT VOIGTS  
MAYOR